

***Pediatric and Adolescent Medicine***  
***Drs. Behrstock, Carlson, Gunay, Mann, Pelinka, & Taylor***

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Dear Parent,

I would like to take this opportunity to welcome you and your newborn to Pediatric and Adolescent Medicine and to introduce myself. We're glad you chose to entrust us with your child's healthcare.

My name is Lorraine Tiffany-Malone, M.S., and I'm the Medical Practice Manager. I'm here to help in any way I can.

***We realize this is a very busy time for your family, but one of the most important financial steps you can take that will help PREVENT future questions/conflict about your healthcare costs, is for you to add your newborn to your insurance policy immediately. Newborns are NOT automatically covered under Mom's insurance plan. The child MUST be ADDED to your insurance policy within the first 30 days of life. If your insurance carrier is not made aware of your new family member during the first 30 days of life, you may be held financially responsible for all medical services rendered until the child is added to the health plan.***

We must be able to verify your newborn's insurance coverage by the two-month visit. If we are unable to do so, we will reschedule the appointment or you will be expected to pay in full for services rendered at that time. Please note, the fee for the two-week visit is approximately \$170, and the two-month Well Child visit is approximately \$1,000.00. For families who provide current and correct insurance information, we are happy to bill your insurance company as a courtesy.

We look forward to serving your family's future healthcare needs. Please let me know if there is ever anything I can do to help you.

Sincerely,

Lorraine Tiffany-Malone, M.S.  
Medical Practice Manager  
Pediatric and Adolescent Medicine  
714.668.2525